May 2022

Dear Parents / Carers

We would like to extend a warm welcome to you and your child as you join the Chellaston Academy community. You are receiving this letter as we have been notified by Derby Local Authority that your child in Year 6 has been offered a place to join us in Year 7 in September 2022.

Transition can be an exciting but unsettling time and we would like to reassure you that we will work hard, in partnership with our primary colleagues and you as parents/carers, to ensure that all children receive a supportive transition experience, which leaves them feeling reassured and eager to join us in September. All students will have the opportunity to visit the school in person over three full days from 5th to 7th July; there will also be further transition opportunities if your child has specific needs or is currently attending a school from which we are only expecting one or two students as we recognise that this time may be particularly challenging for these students. More details about these transition opportunities will be shared with you in due course so please look out for further communication.

An information evening for parents will be held on Tuesday 28th June in school; please do add this to your calendar as it is an ideal opportunity for you to find out a little more about the academy and what to expect as your child joins us in September. Again, we will be in touch with more details concerning the event in due course.

In order that we can communicate effectively with you and begin to support you with the transition process, we would like you to complete a secure electronic form. This is accessed via the admissions + website and the link and login details are below. The link to this is found below. Please be assured that we, as a school, adhere to GDPR policies and take your data very seriously.

**Username:** Email address **Password:** \*\*\*\*\*\*\*

Link: <https://chellastonacademyderby.applicaa.com/>

Please can you complete this by 10th June; by completing this you are accepting your child’s place at the Academy.

It is important that we have current and accurate information from you so that we can keep you informed via text, email or telephone. This will include:

* Parent/Carer messages and bulletins through our message service, ‘In Touch’.
* Communication regarding ParentPay, our school payment system.
* Access to Firefly, our online learning platform.

We ask that in the event that there are changes to any of your details at any time that your child is part of our school community, you contact us to let us know. It is a statutory safeguarding requirement that we have at least two contacts, therefore please include appropriate secondary and tertiary contacts (for example, grandparents or relatives) with current and accurate details. This is so that in circumstances in which we are unable to get in touch with the main priority contact, we have other phone and email details to use. If you have any questions or require further support or guidance please get in touch at our WelcomeToYear7@chellaston.derby.sch.uk email address.

In addition to completing this secure form, we would like you to read and sign the Home Academy Agreement; we believe that strong partnerships between our students, their parents and our staff are the foundation for your child’s success at the Academy. Please sign the parental declaration section as well as discussing the student declaration section with your child and signing on their behalf.

Finally, we know that you may have started to think about purchasing uniform in preparation for September and we would like to take this opportunity to share our uniform policy with you. Over the past year, we have been working hard to ensure that our uniform remains smart but as affordable and as widely available as possible. All current uniform and PE Kit can still be worn, which I know that those of you with older children in the school will appreciate. However, we have made slight adjustments to our existing uniform to make it more sustainable and we are introducing a new tie design which features our unique school emblem. Details of the full uniform policy can be found on the next pages of this letter; please do take the time to read the accompanying guidance concerning each item of the uniform as this will help both parents and students select garments that meet our uniform criteria and prevent money being wasted on unsuitable items.

May we end by saying how much we are looking forward to meeting you and your child. We hope that the next five years will be an opportunity to work together to nurture your child’s educational and personal development on the next step of their journey.

Yours sincerely



Ms M. Eley

Associate Leader

**Chellaston Academy Uniform from September 2022**

A Black blazer with school badge on left breast pocket (no House colours)

Black tailored trousers or knee-length full pleated skirt

White formal shirt

School tie

Optional, plain black V neck jumper worn under blazer

Black socks or tights

Formal, plain black shoes

Optional, plain dark coloured coat

Optional, plain black head covering for religious observance or medical condition

**Our PE Kit consists of:**

Black/green short sleeved polo with school logo (no House colours)

Optional, long sleeved black/green reversible PE top

Plain black football shorts or skort

Optional, plain black base layer garments worn under PE kit

Optional, plain black tracksuit bottoms in inclement weather or for religious observance

White sports socks and indoor trainers

Black football socks

Football boots, shinpads and gumshield

All compulsory items, except the blazer badge, tie and short sleeved PE top are widely available from supermarkets and retail outlets. We recommend that uniform items are purchased in good time for the start of the new academic year as stock in many outlets quickly becomes unavailable.

Before purchasing any items of uniform from retail outlets other than our uniform supplier, please use our checklist to ensure you buy items which meet our uniform criteria. We will not accept items that do not meet the uniform criteria even if they are sold as ‘schoolwear’.

**Our uniform supplier, Uniformality, Borrowash, has all items available to order from Easter 2022 onwards and will continue to have supplies throughout the year.**

We would like to inform all parents and students that unnatural hair colours, extreme hair styles and, for safety reasons, long false or acrylic nails and any jewellery other than a watch, one plain ring and one pair of stud earrings are not permitted. Facial piercings must be removed.

**UNIFORM GUIDANCE**

To help parents and students select garments that meet our uniform criteria and prevent money being wasted on unsuitable items, please use the guidance provided below.

|  |  |
| --- | --- |
| **Item** | **Guidance** |
| Black, formal trousers | Black, tailored trousers with waistband and zip fasteningMay be worn with a plain black beltMust not be tight-fitting to the legNo jegging-styleNo jeans-style with back patch pocketsNo jogging or tracksuit bottomsNo ‘cut-off’ length |
| Black, knee-length, pleated skirt | Full pleated skirtNo skater style or straight skirtsNo stretch tube style skirtsNo shorter than 2cm above the top of the knee |
| White, formal shirt  | Short sleeved or long sleevedButtoned to collarWorn tucked in |
| School tie | Worn to cover top button |
| Black blazer with school badge on left breast pocket | Formal school blazerNo fitted jackets or jackets without breast pocketSleeves not rolled upNo cropped jackets |
| Optional, plain, black V neck jumper | Must be worn under a blazer and not instead of a blazer.No round neck jumpersNo sweatshirts or hoodiesNo cardigansNo logos |
| Black tights or socks |  |
| Formal, plain black shoes | No trainer-style shoesNo trainers with logosNo canvas shoes or boots |
| Optional, plain, dark coat | Worn over blazer, not instead of a blazer.No hoodies or sweatshirts |
| Plain black head covering worn for religious observance or medical conditions |  |

Students may remove blazers in lessons.

A school lanyard of the correct year group colour to be worn at all times.

Any temporary adaptations to the uniform due to extreme weather conditions will be communicated directly with parents and students.

**PE KIT**

|  |  |
| --- | --- |
| Item | Guidance |
| Black/green short sleeved polo with school logo | Previous, branded school PE kit may be worn |
| Black/green long sleeved, reversible PE top |  |
| Plain black football shorts | Drawstring/elasticated waistMid-thigh lengthNo gym shorts or high cut running shorts |
| Plain black skort |  |
| Optional, plain black base layers | Worn under PE top and/or shorts |
| Plain black tracksuit bottoms | In inclement weather only at teacher’s discretionFor religious observance or medical conditionsNo jogging bottoms/sweat pants or gym leggingsNo highly visible logos |
| White sports socks and indoor trainers | For indoor or hard court/summer PENo canvas pumps or shoes |
| Black football socks | For field based, winter PE |
| Football boots | For field based, winter PE |
| Shin pads and gumshield | Protective equipment for football and rugby |

All jewellery must be removed for PE lessons and long hair must be tied back